

# Authorisation to use plant passport and manufacture of plant passport

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Price

[Price List \(14.1.-14.5.\)](#)



Execution deadline in working days

-

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Recipient

Any person

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Receiving restrictions

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Description:

Deadline for the submission of the request: • an application for carrying out the necessary examinations in order to obtain a permit to use a plant passport may be submitted by 30 April of the current year. • if an authorisation to use a plant passport has been obtained, an application for the production of a plant passport may be submitted without restriction Date of receipt of the service: • inspection of plants and plant products by an inspector of the regional division of the State Plant Protection Service during the season of plant vegetation • if an authorisation to use a plant passport has been obtained, the plant passport shall be issued within ten working days of receipt of the corresponding application

Description:

Person entered in the Official Register of Professional Operators

Get a service

On-site

The distribution of plants and plant products subject to phytosanitary control in the European Union requires a plant passport of the relevant type. It is permitted to use a plant passport if plants and plant products comply with the phytosanitary requirements.

[Process description](#)

[Related documents](#)

## Process description

Service requests

E-mail

- Customer sends documents to [pasts@vaad.gov.lv](mailto:pasts@vaad.gov.lv) or official electronic address
- documents must be signed with a secure electronic signature

Mail

- Customer sends documents by mail

In person

- the customer arrives at the State Plant Protection Service or its regional department and submits documents

Documents to be submitted:

- application for carrying out the necessary inspections in order to receive a permit to use a plant passport
- declaration on phytosanitary control

- in the case of an authorisation to use a plant passport, an application for the production of a plant passport

The State Plant Protection Service shall:

- review the documents submitted;
- inspect plants and plant products declared by the person;
- if the plants and plant products tested comply with the phytosanitary requirements:
  - take a decision on the authorisation of plant passports for certain plants;
  - make and issue a plant passport (if a customer's application has been received).

Payment for service

- the phytosanitary inspection of plants and plant products must be paid in accordance with the invoice of the State Plant Protection Service, which has been issued on the basis of points 14.1 to 14.4 of Annex 2 to Cabinet Regulation No. 493 of 12 July 2012, "Price List of State Plant Protection Service Charges".
- if a permit to use a plant passport has been received, a fee of EUR 0.17 per plant passport shall be paid in accordance with the invoice of the State Plant Protection Service, which has been issued on the basis of Cabinet Regulation No 493 of 12 July 2012, "Price List of State Plant Protection Service Charge Services", Annex 2, paragraph 14.5.

Service Fee Properties

Consignee: State Plant Protection Service

Registration No 90000042982

Account No. LV47TREL2160320005000

Bank: Treasury

BIC: TREL22

Receipt of services

In person

- Inspector of the regional division of the State Plant Protection Service shall inspect plants and plant products subject to phytosanitary control declared by the customer and issue a permit to use a plant passport
- if a permit to use a plant passport has been received, the customer shall come to the State Plant Protection Service or the regional division thereof and receive a plant passport

Mail

- if an authorisation to use a plant passport has been obtained and an application for the production of a plant passport has been submitted, the customer shall receive a plant passport to the specified postal address (with a post-charge)

Get a service

On-site

<https://www.vaad.gov.lv/en/services/authorisation-use-plant-passport-and-manufacture-plant-passport>